

# Faculty of Health Sciences

# Health & Safety

## Safety Education

All employees **must** participate in safety education as required by McMaster University. They also must complete Fire Safety education as it relates to the building they work in. Additional safety education will relate to the type of tasks employees perform.

### To sign-up for health and safety training:

- Identify whether you are a supervisor or a worker.
  - A **supervisor** is a person who has charge of a workplace or authority over a worker.
  - A **worker** is a person who performs work or supplies services for monetary compensation.
- Choose the appropriate link::
  - [I am a supervisor, what safety education do I require in FHS?](#)
  - [I am a worker, what safety education do I require in FHS?](#)
- Identify the type of building you work in (Hospital or Non-Hospital) and the type of environment your tasks relate to (Clinical – Laboratory – Office Environment).
- Using links above, review your training information sheet. This will provide you with a list of required training and instructions on accessing training through Mosaic and Avenue to Learn.
- There may be additional training requirements depending on your role. The [McMaster University training matrix](#) may identify this safety training. Speak to your supervisor to confirm all your safety training requirements.

## Hospital Emergency Codes

<b>AQUA</b>	Flood
<b>BLACK</b>	Bomb Threat/ Suspicious Object
<b>BLUE</b>	Cardiac Arrest/Medical Emergency
<b>BROWN</b>	In-facility Hazardous Spill
<b>GREEN</b>	Evacuation
<b>GREY</b>	Infrastructure Loss or Failure
<b>ORANGE</b>	External Disaster
<b>PURPLE</b>	Hostage Situation
<b>RED</b>	Fire Emergency
<b>SILVER</b>	Active Shooter
<b>WHITE</b>	Violent Person/Situation
<b>YELLOW</b>	Missing Person
<b>AMBER</b>	Missing or Abducted Infant/Child

## Reporting Injury/Incidents

You should report an event using the [McMaster Injury/Incident Report](#) form when:

- A staff member or student has an injury and seeks first aid, seeks medical attention or loses time from work,
- You see a contravention of the Act,
- You see a hazardous situation,
- Or you experience an exposure

If personal injury is involved, an injury/incident report form must be submitted within 24 hours to the FHS Safety Office.

The [McMaster Injury/Incident Report](#) can be completed online through the Safety Office web site. Type in the information, print it and get it signed. Then submit it to the FHS Safety Office by mail or fax.

## As a Worker You Have the:

- Right to Know
- Right to Participate
- Right to Refuse Unsafe Work

## Workplace Safety Policy

[McMaster Workplace & Environmental Health and Safety Policy](#)

## McMaster Emergency Guidebook

[http://security.mcmaster.ca/campus\\_emergencies\\_guide.html](http://security.mcmaster.ca/campus_emergencies_guide.html)

## In Case of Emergency

### HSC/MUMC

Call Ext. 5555 (Life-Fire-Spill)  
Or Ext. 74444 (Security)

### McMaster

Dial 88

### Other Locations

<http://www.fhs.mcmaster.ca/safetyoffice/emergencies.html>

## FHS Safety Office

Health Sciences Center  
Room 1J11A - Purple Section  
Phone - 905-525-9140  
Email – [fhssso@mcmaster.ca](mailto:fhssso@mcmaster.ca)  
Extension 24956  
Fax - 905-528-8539

[www.fhs.mcmaster.ca/safetyoffice](http://www.fhs.mcmaster.ca/safetyoffice)

**Note:** You must also complete AODA (Accessibility for Ontarians with Disabilities Act) and Human Rights Code Training. Visit <http://accessibility.mcmaster.ca> to learn more. This may be completed in Mosaic along with your Health & Safety Training: Course Number: AODA